

Division of State Architect-Advisory Board
Board and All Committees-Status of
Motions and Follow-Up Items
Complete Items Only
December 19, 2005

<i>Item#</i>	<i>Topic/ Description</i>	<i>Initial</i>	<i>Next AB</i>	<i>To DSA</i>	<i>Staff Report</i>
	<i>M = Motion</i>	<i>Meeting</i>	<i>Meeting</i>	<i>Staff</i>	<i>Back to AB</i>
	<i>F = Follow-Up Item</i>	<i>Date</i>			

01 - DSA Advisory Board

01.00.01	F	<p>Membership Expirations</p> <p>Advisory Board member terms currently expire 9/05. State Architect will consider interest survey results how terms will be addressed.</p> <p><i>Status:</i> Complete <i>Responsible Party:</i> David Thorman</p> <p><i>Comments:</i> 4/15/05 - Interest survey sent out to members. 7/21/05 - Data compiled for Dave Thorman shows most members are interested in continuing to serve on the Board. Nominations are being sought for members that indicated they are moving on to other interests.</p> <p>Terms will be scaled to expire from 2006-2009. All members will be contacted when decisions are finalized. 10/14/05 - All calls complete and new terms distributed to members.</p>	10/7/2004	
01.00.04	F	<p>Draft AB P&P Document Changes</p> <p>Draft P&P document changes reviewed at the 12/14/04 P&P Committee meeting and additional changes suggested.</p> <p><i>Status:</i> Complete <i>Responsible Party:</i> Mary Ann Aguayo/Lowell Shields</p> <p><i>Comments:</i> This was a agenda item at the P&P Committee meeting on 12/14/04. Revision was approved at 1/18/05 DSAAB meeting. 2/2005 Full document edited for consistency and to consolidate task group procedures. To be reviewed and approved by full Board.</p> <p>10/14/05 - Changes approved by Board. Motion by Kerry Clegg, second by Art Ross. Unanimous approval.</p>	10/8/2004 10/14/2005	

04 - Excellence Committee

04.00.02	F	<p>Letter of Invitation from State Architect</p> <p>Develop a form letter to invite participants to assist with the development of this project.</p> <p><i>Status:</i> Complete <i>Responsible Party:</i> Richard Conrad</p> <p><i>Comments:</i> According to Kathi Littmann, there are many entities willing to assist. This invite will initially be used to invite LAUSD to participate and assist with the articles to be published. This is a follow-up to a request from Mark DeMan, LAUSD, who volunteered to assist. 6/1/05 - Need more details on specific invitees. 9/09/05 - May be unnecessary. 10/14/05 - unnecessary.</p>	11/5/2004	
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04.00.05 F CEFPI Planning Guide 6/1/2005
 Dennis Dunsten offered to provide a draft of the California CEFPI chapter planning guide when completed.

Status: Complete *Responsible Party:* Liz Schroeder/Dennis Dunsten

Comments: Estimated completion of draft is August 2005. 9/09/05 - Koplin has a copy. Addresses national issues. Planning guide delivered.

05 - Inspection and Testing Committee

05.00.02 F Laboratory Evaluation Acceptance (LEA) 8/12/2004
 Disciplinary Procedure
 Hall proposed using the numbered list on page 2 which summarizes the current LEA process as examples of problems, clarifying that there may be other reasons for suspensions.
 Hall suggested changing "for the following reasons" to "reasons such as."
Status: Complete *Responsible Party:* Dennis Bellet/Eric France
Comments: LEA disciplinary procedures on hold until Items 05.02.04 - 05.02.06, etc. are developed by DSA. 11/16/05 - Draft may be presented for review and comment at a future date.

05.00.04 F Various LEA Program Report Draft Templates 2/10/2005
 Templates presented for review and comment.
Status: Complete *Responsible Party:* Dennis Bellet/Eric France
Comments: Comments from committee due 3/3/05. 6/23/05 - Sent out for comment through California Council Testing & Inspection Agencies group. Will meet with Lab group to finalize mid-July. No additional comments received from IC as of 6/28/05. 9/01/05 - Only "lab verified report" contained an issue(s). 11/08/05 - Templates are mainly completed.

06 - Policies and Procedures Committee

06.00.01 F Policies & Procedures Document - Latest 12/14/2004 10/14/2005
 Revision
 DSA staff will provide the latest revised version of the Policies and Procedures document in to the next Board meeting packet.
Status: Complete *Responsible Party:* Mary Ann Aguayo/Lowell Shields
Comments: Will provide modified language at 12-14-04 meeting. See detailed modifications in items 06.01.12a-06.01.12y. 9/08/05 - Draft reviewed and comments incorporated. 10/14/05 Changes approved by Board & State Architect. Posted on DSA Website.

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06.00.02	F Appeals Process Development Use information gathered from AC M-1 appeal to draft a revised appeals process.	9/8/2005	10/14/2005		
	<i>Status:</i> Complete <i>Responsible Party:</i> Mary Ann Aguayo/Lowell Shields				
	<i>Comments:</i> 6/2005 - Process information on process gathered from AC M-1 Appeals Committee participants. 9/08/05 - New review process draft presented and discussed. Quorum not available for vote. Draft is also under review by DGS Legal Office. Outcome to be presented to full Board. 10/14/05 - Changes approved by Board & State Architect. Posted on DSA Website.				

07 - Emergency Preparedness Committee

07.00.01	F Local Building Official Add a local building official to the committee.	7/27/2004	1/18/2005		
	<i>Status:</i> Complete <i>Responsible Party:</i> Liz Schroeder/Gate Bate				
	<i>Comments:</i> Bate asked Shih to join committee. Schroeder to follow up with Shih. March 2005 - Shih cannot commit to this committee. May 2005 - Gale has asked a building official from Santa Rosa and is waiting to hear back. 11/10/05 - This issue will be addressed with appointment of new BO in January.				
07.00.05a	M See 07.00.05 Pre-disaster designated building 12/1/2004 evaluations 3-Investigate the feasibility of evaluating designated shelter buildings before an event and determine the appropriate criteria used to evaluate. Consider using performance based criteria rather than current code.				
	<i>Status:</i> Complete <i>Responsible Party:</i> Dan Levernier				
	<i>Comments:</i> 5/19/05 - Pre-event shelter evaluations is lowest priority w/l #07.00.05. Koplin & Bate to obtain LAUSD & Berkeley USD guidelines. Per Bate, League of Cities or Red Cross may have more info. 11/10/05 - DSA Staff reviewed and assessed that school district staff would contract out for such an evaluation.				
07.00.08	F SEMS Request Request by the Committee for a revised SEMS copy.	9/14/2005		9/14/2005	
	<i>Status:</i> Complete <i>Responsible Party:</i> Liz Schroeder/Dan Levernier				
	<i>Comments:</i> 11/13/05 - E-mailed revised document to all committee members.				
07.00.10	M Schools Emergency Response Issues Request for DSA to reevaluate AB/Committee priorities and bring schools emergency response issues to the forefront. 9/14/05 M-Hall, 2nd Bate. Unanimous.	9/14/2005			1/19/2005
	<i>Status:</i> Complete <i>Responsible Party:</i> David Casey				
	<i>Comments:</i> 10/14/05 - Motion to request staff assistance (e.g. consultant, solicit grant \$\$). M-Ross, 2nd Bate. Unanimously approved. 11/07/05 - DSA staff will do what is possible within existing resources.				

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08 - Access Committee

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|------------|---|---|-----------|-----------|-----------|
| 08.00.02 | M | Amend 95-01 ALTERATION PROJECTS - \$25,000 AND UNDER | 9/28/2004 | 1/18/2005 | |
| | | Follow-up and Motion #8: Mr. Peterson made a motion, seconded by Mr. Nicol --The UDC lost a quorum, no further action was taken at this point only UDC discussion. It was discussed that this should go back to DSA to be re-written as an active statement. | | | |
| | | 11/05 DSA is not ready to pursue at this time. May bring this issue back at a later date. | | | |
| | | <i>Status:</i> Complete <i>Responsible Party:</i> Aaron Noble | | | |
| | | <i>Comments:</i> Suggested amending the Resolution, 1st line as follows: after the words 'compliance is' delete the word 'not', delete the last two words 'and under' and add the words 'or greater' after \$25,000. Aaron Noble suggested that the original Resolution could be revisited. Mr. Peterson stated that he was not sure if he has ever gotten an approval letter as stated in the 2nd paragraph of the Issue. It was suggested that the 2nd paragraph of the Issue be deleted. No action. January agenda item. | | | |
| 08.00.03 | F | Proposed Code Changes for 2005 | 9/28/2004 | 1/18/2005 | |
| review for | | UDC requests that DSA staff place new code changes in the proper format and submit to the UDC for the January 2005 meeting. | | | |
| | | <i>Status:</i> Complete <i>Responsible Party:</i> Linda Huber | | | |
| | | <i>Comments:</i> Work plan for 05 rulemaking is in progress. No action taken. January agenda item. 11/7/05 Rulemaking package copies will be provided to Committee. | | | |
| 08.00.04 | F | Publications Pertaining to Play Area and Door Standards | 9/28/2004 | 7/21/2005 | 7/29/2005 |
| | | UDC inquired about publications pertaining to play area and door standards and asked if DSA would pay for such documents. DSA staff to follow up on cost of publications. | | | |
| | | <i>Status:</i> Complete <i>Responsible Party:</i> Aaron Noble/John Paul Scott | | | |
| | | <i>Comments:</i> The six publications range from \$24-\$53. A list of publications and their costs will be provided at January UDC meeting. Executive Office decision. 5/10/05 - John Paul Scott to e-mail justification to Mary Ann and David Thorman. Aaron offered to inquire about obtaining a few copies at no cost for code review purposes. 7/29/05 - Copyrighted Copies distributed. To be collected upon completion of task. 11/2006 - copies need to be collected. | | | |
| 08.00.07 | F | Access Compliance Policy 95-01 - Alteration Projects - \$25,000 and Under | 5/10/2005 | 7/21/2005 | |
| estimated | | Recommend changing "are required" to "are responsible" in Resolution section. Also, review whether cost of \$25,000 should be adjusted annually. | | | |
| | | <i>Status:</i> Complete <i>Responsible Party:</i> Aaron Noble | | | |
| | | <i>Comments:</i> Staff will research whether the cost is tied to an index in code. 11/05 Superseded by IR A-10. | | | |

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08.00.14	M Access Compliance Policy 99-02 - Play Areas	5/10/2005		7/21/2005	
	Motion is to send back to UDC task group.				
	<i>Status:</i> Complete <i>Responsible Party:</i> Aaron Noble				
	<i>Comments:</i> 5/10/05 - Motion made by John Paul Scott, seconded by Chris Lawrence. Unanimous approval. (Motion is unclear.) Grants not being sought by DSA because school districts are most likely recipients. 10/14/05 - Issue addressed by Board and forwarded to State Architect.				
08.00.15	M Door Opening Force - Request for emergency rulemaking	5/10/2005		7/21/2005	
	Motion to request that the DSAAB & DSA carry out emergency rulemaking to restore the door opening force to pre-2001 change (nominal 8.5 pound standard. Motion made by Ron Mincer, second by Chris Lawrence				
	7/28/05-Motion requesting that the State Architect address this issue immediately and make this the Access discipline's first priority. Motion made by Mike Modugno, second by Ron Mincer.				
	<i>Status:</i> Complete <i>Responsible Party:</i> Aaron Noble				
	<i>Comments:</i> 5/10/05 - John Paul Scott stated rationale for emergency rulemaking (see p. 23 of minutes). 7/28/05 - John Paul submitting emergency rulemaking petition to BSC for consideration (under his name).				
	10/14/05 M - Scott, 2nd Peterson. Unanimous approval. 11/07/05 - DSA is pursuing emergency regulations and this issue is a priority.				
08.00.16	F Task groups stated purpose deliverables and timeframes.	5/10/2005			
	John Paul Scott offered to provide DSA staff with a copy of statements for each task group.				
	<i>Status:</i> Complete <i>Responsible Party:</i> John Paul Scott				
	<i>Comments:</i> 7/29/05 - Drafts presented & reviewed by committee. Approved edits were forwarded to Board 10/14/05.				
08.00.19	M Play Areas Proposed Resolution	9/15/2005		10/14/2005	1/19/2005
	Motion to approve resolution as amended. Motion by Ron Mincer, second by Chris Lawrence. Amendments deleted				
	#10, modified #7, amended 15.6.5.2.2 & requested that all public comments be attached.				
	10/14/05 Board motion to approve by Scott, 2nd by Peterson. Motion failed(votes for: Dyson, Ross, Scott, abstain-Peterson). New motion by Gonos, 2nd ?. Unanimous as follows: The DSAAB recommends to the State Architect that a policy or building code amendment be developed regarding accessible play area and the use of impact attenuation materials in play areas in buildings and facilities under its jurisdiction. Further that all materials and public comment on this issue be forwarded to the State Architect.				
	<i>Status:</i> Complete <i>Responsible Party:</i> John Paul Scott				
	<i>Comments:</i> 9/15/05 After much deliberation roll call vote was: YES- John Paul Scott, Ron Mincer, Chris Lawrence, Sharon Toji; NO-Gale Bate, Pete Peterson. No abstentions. 11/2005 - DSA Staff will develop policy.				